

# Advance Your Career

Become Job ready in 3-5 months



### What is Tally.ERP9 with GST?

Tally.ERP 9 ensures you generate GST invoices and transaction as per the GST format.

### What They Do?

You can easly share returns data with your tax consultant as per GST format.

## Why Tally.ERP9 with GST?

You get access to all your business reports in no time and you can rest assured that all your business data is highly safe and secure



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# Tally.ERP 9 with GST- Career Track

#### Introduction to Financial Accounting

- Accounting
- · Methods of Accounting
- Financial Accounting Concept
- · Recording of Transactions
- Accounts Books Final Accounts
- Manual Accounting vs Computerized Accounting
- Computerized Accounting Software
- Accounting without codes
- Budgets, MIS and Ratio analysis (in short)

## Introduction **GST**

- Basics of GST
- · Objectives of GST
- GST at Global level
- List of Goods not covered under GST
- Registration Process under GST to be added
- · Registered and Unregistered Dealers and Effects of Purchases from Unregistered Dealers

#### Tally with **GST**

- Upgrading to Tally.ERP 9 Release 6.4.5
- · Start Using Tally.ERP 9 for GST Compliance
  - 1. Activate GST
  - 2. Set up tax rates
  - 3. Update or create ledgers as required.
- Recording Sales and Printing Tax Invoices
- Recording Purchases
- Recording a Tax Payment
- · Transferring Tax Credits of VAT, excise and service tax to GST

#### Maintaining Company Data

- Gateway of Tally
- Creating and Maintaining a Company
- Loading a Company
- Maintaining Group Company
- F11: Company Features
- F12: Configuration



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#### Incorporation of Various Laws under **GST**

- List of all taxes that are subsumed into GST to be given. separately here.
- Reverse charge mechanism introduction of GST to be given
- Central taxes which will be included in CGST
- State taxes which will be included in SGST.
- IGST
- GST Rates

## Inventory

- Stock Groups
  - 1. Creating a Stock Group
  - 2. Creating Multiple Stock Group 3. Displaying a Stock Group
- Stock Categories
- Creating a Stock Category
  - 2. Creating Multiple Stock Categories
  - 3. Displaying a Stock Category
- Stock Items
  - 1. Creating a Stock Item
  - 2. Creating a Stock Item Advance Mode
  - 3. Displaying a Stock Item

#### Bills of **Materials**

- Creating Single Bill of Materials for a Stock Item
- Creating Manufacturing Journal for a Stock Item with Single Bill of Materials
- Creating Multiple Bill of materials for a Stock Item
- · Creating Manufacturing Journal for a Stock Item with single/Multiple BOM created with Type of Item

#### **Batches and Expiry Dates**

- Activating Batch-Wise Details
- Manufacturing date and Expiry date for batches

#### Inventory Voucher Class

- Creating Stock Journal Voucher Class
- Predefined Voucher Types in Tally.ERP 9



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**Payroll** 

- Payroll Features of Tally.ERP 9
- Enabling payroll in Tally.ERP 9
- Five Easy Steps to Generate a Pay Slip Creating Payroll Masters (Payroll Info)
- Payroll Voucher Entry / Transactions
- Payroll Reports

**TDS** 

- Getting Started with TDS
- Configuring TDS
- Masters
- Transactions
- TDS Reports
- Union Budget Changes for TDS-2017-18

Reports

- Basic Features of Displaying Reports
- · Modifying Reports Display Financial Statements
- Display Registers & Ledgers
- · Display Inventory Reports & Statements
- Management Information System (MIS) Reports
- Printing Reports

Data Management

- Backup & Restore
- · Split a Company
- Import Data Export Data
- E-Capabilites

Check with our student counsellor for the next batch & enrol today



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